

ROANOKE REGIONAL AIRPORT COMMISSION
January 17, 2008
8:30 a.m.
TENTATIVE AGENDA FOR THE COMMISSION

1. Call to Order -- Roll Call

2. **CONSENT AGENDA**

C-1 Minutes of the regular monthly meeting held on November 15, 2007.

RECOMMENDED ACTION: Dispense with the reading thereof and approve
As recorded.

C-2 Roanoke Regional Airport Commission January 2008 Air Service Update.

RECOMMENDED ACTION: Receive and file.

C-3 Roanoke Regional Airport Commission October 2007 and November 2007 Air Traffic Reports.

RECOMMENDED ACTION: Receive and file.

C-4 Roanoke Regional Airport Commission November 8, 2007, Enplanement Survey results.

RECOMMENDED ACTION: Receive and file.

C-5 A request from the Commission Chairman that the Commission convene in a closed meeting to discuss the disposition of publicly held property where such discussion in an open meeting would adversely affect the Commission's bargaining position or negotiating strategy and to consult with legal counsel regarding specific legal matters requiring the provision of legal advice by counsel, specifically relating to a request by LC's Flying Service, Inc., to lease and/or use airport property for fixed base operation services, and the terms, conditions, and regulations applicable to such possible lease and/or use, pursuant to sections 2.2-3711.A.(3) and 2.2-3711.A.(7), Code of Virginia (1950), as amended.

RECOMMENDED ACTION:

Concur in request for a closed meeting to discuss the disposition of public held property where such discussion in an open meeting would adversely affect the Commission's bargaining position or negotiating strategy and to consult with legal counsel regarding specific legal matters requiring the provision of legal advice by counsel, specifically relating to a request by LC's Flying Service, Inc., to lease and/or use airport property for fixed base operation services, and the terms, conditions, and regulations applicable to such possible lease and/or use, pursuant to sections 2.2-3711.A.(3) and 2.2-3711.A.(7), Code of Virginia (1950), as amended.

- C-6 A request from the Commission Chairman that the Commission convene in a closed meeting to discuss the disposition of publicly held property where such discussion in an open meeting would adversely affect the Commission's bargaining position or negotiating strategy and to consult with legal counsel regarding specific legal matters requiring the provision of legal advice by counsel, specifically relating to a request by Charles Linenfelser to lease and/or use airport property for fixed base operation services, and the terms, conditions, and regulations applicable to such possible lease and/or use, pursuant to sections 2.2-3711.A.(3) and 2.2-3711.A.(7), Code of Virginia (1950), as amended.

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REGULAR AGENDA

3. Petitions and Communications: None
4. Video - Month In Review
5. Convene in Closed Meetings.
6. Reconvene.
7. Certification of Closed Meetings.
8. Reports of Officers

Items Recommended for Action:

A. Executive Director

1. A report from the Executive Director with regard to authorizing a lease agreement with Roanoke Aero Services, Inc. for Hangar Building #20. **(Resolution No. 01-011708)**
2. A report from the Executive Director with regard to authorizing a Contract with DeTect, Inc. to Conduct a Wildlife Hazard Assessment. **(Resolution No. 02-0011708)**

B. Executive Director and General Counsel

1. A report from the Executive Director and General Counsel with regard to consent to change in controlling interest in ownership of Hudson News Company, d.b.a. Hudson Group Retail Division. **(Resolution No. 03-011708)**

2. A report from the Executive Director and General Counsel with regard to a request by Piedmont Hawthorne Aviation, LLC for Landlord Consent and Estoppel Certificate. **(Resolution No. 04-011708)**

C. Treasurer

1. Roanoke Regional Airport Commission monthly financial report for the months of October 2007 and November 2007.

RECOMMENDED ACTION: Receive and file.

9. Departmental Report: None
10. Motions and Miscellaneous Business:
 - A. Comments by Executive Director.
 - B. Inquiries and/or Comments by Commission Members.
11. Reports of Airport Businesses.
12. Hearings of Citizens Upon Public Matters.
13. Adjourn

Individuals with disabilities who require special assistance or special arrangements in order to participate or attend Commission meetings are requested to provide adequate advance notice to the Commission Secretary at (540) 362-1999 so that reasonable efforts can be made to provide accommodations or adaptations.

In accordance with guidelines adopted by this Commission, please be advised that all speakers making presentations as part of the "Reports of Airport Businesses" and the "Hearings of Citizens Upon Public Matters" section of the agenda shall be confined to five minutes, unless additional time has been requested of and granted by the Commission, or unless such presentation is extended by reason of the Commission's request for additional information.